## President

Nishnath C Mohan rokin.nish@gmail.com 07586800305

#### **Duties and responsibilities**

The President serves as the overall leader and is responsible for the general supervision and smooth operation of the Club. The President is the principal communicator to District and International officers and the primary recipient of correspondence from World Headquarters

#### How the president can help you as a new member

We at Godiva believe in enabling our members to become the best they can be in terms of both public speaking and leadership development. Please reach out to me if you need any information or are interested in club leadership roles, any feedback which will help us grow as a club, or for a general chat over a coffee!



## Vice President of Education

Santosh Attinamane \*Email\* \*Mobile\*

### **Duties and responsibilities**

The VPE is responsible for planning successful club meetings which provide each member the opportunity to achieve his or her educational goals. In the absence of the President, the VPE preside at Club and Committee meetings. The VPE is also responsible for scheduling upcoming roles for Club meetings, ensuring a fair rotation among members and prepare each agenda. In coordination with each Toastmaster of the meeting, ensure Club meetings are well prepared and participants know about their meeting roles.

## How the VPE can help you as a new member

Find out each member's current needs (the reasons they joined or renewed) then schedule accordingly and monitor progress



## Vice President Membership

Michelle Lewis \*Email\* \*Mobile\*

## **Duties and responsibilities**

The VPM plans, organises and implements an on-going marketing operation to achieve or maintain the Club's desired membership level. This involves enticing guests to join and encouraging existing members to stay.

## How the VPM can help you as a new member



## Vice President of Public Relation

Emil Pomorski emil.k.pomorski@gmail.com 07490274175

## **Duties and responsibilities**

The VPPR develops, implements and administers a programme of public relations. The ultimate goal is to attract the maximum number of guests to meetings. The VPPR also ensure the Club website is attractive and easy to navigate, and that the details on it (and the Club's web page on this site) are up to date and accurate.

### How the VPPR can help you as a new member

Social media management, project management experience, website building and maintenance



## Secretary

Bence Beke \*Email\* \*Mobile\*

#### **Duties and responsibilities**

The Secretary is responsible for administration and maintaining Club records. The secretary also record and provide minutes of Club Officer meetings and organise or help with other administrative tasks - for example, keeping a Club library or arranging the Christmas Dinner.

How the Secretary can help you as a new member



## Treasurer

Matthew Ozoemena \*Email\* \*Mobile\*

### **Duties and responsibilities**

The Treasurer is responsible for the Club's receipt and disbursal of money. The Treasurer also prepare an annual budget and ensure that the Club remains solvent throughout the year, ensure new members pay the amount required upon joining and that existing members pay their semi-annual renewals promptly.

### How the Treasurer can help you as a new member



## Sargeant at Arms & Vice President of Technology

Pratik Magar magarpratik@live.co.uk 07456844079

## **Duties and responsibilities**

The 'Sergeant at Arms' manages the physical aspects of meetings. Other duties include arriving early before meetings and set up the room. (For example: chairs, banner, lights, lectern, nametags.) and act as master host in welcoming members and guests.

#### How the Sergeant at Arms can help you as a new member

The SAA can be the first point of contact for any questions you may have regarding Toastmasters. They will help you with your query or direct you to the appropriate channel.

## **Immediate Past President**

Gulbegim Kholmirzaeva \*Email\* \*Mobile\*

## **Duties and responsibilities**

The IPP provides guidance and serves as a resource to club officers and members. The IPP chairs the Nominating Committee, assists in the preparation of the Club Success Plan and promotes the club's efforts to become a Distinguished Club. The IPP attends all Club Officer's Meeting and has an active voice in all decisions made.

## How the Immediate Past President can help you as a new member



## New member induction & Mentorship manager

Bruno Mazuquin brunomazuka@gmail.com 07951486896

#### **Duties and responsibilities**

The NMIMM role is to support the VPE if their activities. The NMIMM ensure that a new member receives orientation to Club procedures and the Toastmasters educational programme and is assigned a Mentor if desired

# How the New member induction & Mentorship manager can help you as a new member

The NMIMM can support you with your induction plan and to assign a buddy to assist your first steps. Following that, they can help with assigning you a Mentor if you desire.

